



Để tôn vinh Thiên Chúa hơn

Đông Hành

Một Cộng Đoàn của Christian Life Community-USA

12 August 2010

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Văn Đình Tuấn

Mạng Lưới

Vũ Tiến Long

Dear brothers and sisters of Dong Hanh family,

May this letter find you and your families in peaceful Spirit of our gracious God.

The purpose of this letter is to inform you of Dong Hanh's financial expense for 2009 and to ask for your continuous support and participation in our ministries.

We have received many inquiries about 2010 membership drive and when that will be starting. Thank you for being proactive and supportive. As the 2010 membership drive kick-off, we would like to invite you to reflect upon this event as being a part of the finance ministry. Dong-Hanh various ministries are starting to develop and flourishing (i.e. Marriage Renewal Workshops, YaYA Ministry, S.E.E.D retreats, Lightworks, and retreats of many forms). We wish to be able to provide financial support to alleviate the cost to organize all of those events, or at least helping with transportation/airfares for our team members, thereby making our services and ministries more effective and readily available. As the demands of our ministries increase, leadership formation is also crucial. Your contribution can really make a difference in the development and growth of our Dong-Hanh Community and can usher us to becoming a community on mission.

The finance ministry, though mostly administrative and not spiritual in a sense, it is very important as it enables our ministries to flourish and grow to the next level. Everyone is called to contribute to DH through the membership drive. Furthermore, if you have the talent and capability to serve in financial management capacity (such as bookkeeping, accounting, fundraising, grant writing, etc.) and would like to get involved, please notify your DH coordinators and leadership.

The following page provides a high level view of our spending for 2009. Please follow the fee structure, instruction and the timeline for our 2010 membership drive.

Thanks for journeying together in our blessed Dong Hanh family. May you and your families continue to be open to God's call and abundant grace.

AMDG,

Vu Thuy Tien
Finance Ministry

Attachments:
2009 Expense Report
Membership Fee Structure
Process
Timeline
Forms

2009 Expense Report

Expense Type	Amount
Dai Hoi Dong Hanh 2008 (Facilities, Food, Stipend for Cha, etc.)	\$21,328.96
Tax (include accountant fees)	\$518.64
Conference (for Truong/Pho or representative)	\$1,536.60
Bao/DH Newsletter	\$3,662.21
Administrative (PO Box, Supplies, Stamps, etc.)	\$230.03
<i>Total</i>	<i>\$27,276.44</i>

Note: In 2010, we are expecting similar expenses such as above, and some other expenses, such as tax to CA (when we were in the midst of filing for non-profit status), organizing DH Leadership Gathering (Dec 2010), etc.

2010 Membership Fee Structure

Membership Type	DH-Membership	CLC-USA Membership	Total
DH Members	\$30	--	\$30
Temporary Commitment	\$30	\$55	\$85
Permanent Commitment	\$30	\$55	\$85

Note: DH Membership increase to reflect inflation and to compensate for DH's Newsletter moving from paper form to web.

Process

Due to the limited human resources, we ask for your help with the collection process. We would like membership contribution submission at group level to minimize individual collections. However, we understand there are those who do not presently belong to a group. Therefore we remain flexible to accept those individual contributions.

Option 1: For those who belong to a DH group

Step 1: Select a person within the group who will facilitate the collection process. All checks should be written to this designated person. Only one check should be submitted to DH-CLC.

Step 2: Collect contributions and fill out the attached Excel spreadsheet

Step 3: Make one check payable to DH-CLC for the total group contribution and donations. Put name of group and "membership 2010" on the notes area of the check.

Step 4: Send check to DH-CLC, PO Box 1816, Centreville, VA 20122

Send the Excel file to tinavu22@yahoo.com (this is to ensure proper record keeping)

Option 2: For those who currently do not belong to a DH group

Step 1: Please print and fill out the attached Word document

Step 2: Make a check payable to DH-CLC. Please indicate in the note section "membership 2010"

Step 3: Send form and check to DH-CLC, PO Box 1816, Centreville, VA 20122

Timeline

August 12 to September 15